

Roseville Joint Union High School District

CITIZENS' OVERSIGHT COMMITTEE

MINUTES
August 29, 2006

Call To Order – The meeting was called to order by Sandy Santiago at 6:05 p.m.

In Attendance - Sylvia Besana, Frank Calton, Jack Duran, Michael Fuller, Garry Genzlinger, Chris Grimes, Kelly Lafferty, Kelly Pollack, Sandy Santiago, Lew Uhler, Rich Strickland, Gary Stevens, Sandy Leschner/Recorder

Audience To Visitors – None

Approval of Minutes - A MOTION was made by Frank Calton and seconded by Jack Duran to approve the meeting minutes of February 15, 2006. The MOTION carried 7-0.

Finance Committee Attendees – Rich Strickland thanked Kelly Lafferty and Garry Genzlinger, of the District's Finance Committee, for attending the meeting.

Review FY 2005-06 Activity – Rich Strickland reviewed the preliminary Summary of Project Expenses from bond sale proceeds list through June 30, 2006. Total identified expenses through 6/30/06 were \$20,626,285, subject to revision as FY 2005/06 is finalized and the ledgers are closed.

General Discussion - Some questions, concerns, and discussions heard were (answers are in parenthesis and italics):

- 1) How is the district set up for warranties to insure performance? (*Specs require warranty. Examples of some warranties: carpet roofing – one year labor and materials, sometimes two years*)
- 2) Any hot spots at Antelope High School? (*Project is on schedule*)
- 3) Security systems included in bond proceeds? (*Yes*)
- 4) Video surveillance included? (*No, Board preference not to, but we have the capability*)
- 5) Is there enough money to complete the school? (*Yes, by eliminating the performing arts building (\$10 million) and sale of 10 acres (\$6-8 million value)*)
- 6) Do we have a joint use agreement with Sunrise Recreation and Park District? (*Yes, for a softball and baseball diamond, tennis courts, parking lot, soccer field. We don't pay maintenance*)
- 7) Are we satisfied with Roebbelen? (*It's still early, but feel they're doing a good job. They are not the Construction Manager, but general contractor*)

8) Possible to build performing arts building later? *(Yes, by next March we will need to decide to build "black box" theater or performing arts building)*

9) Possible to explore Del Oro High School to see how they were able to build their performing arts building? Is it a fixed bid for entire project? *(Yes)*

10) All weather football fields; Roseville High School is larger and will cost more than Woodcreek High School? *(Roseville High School is a bigger scope of work, including removal of old materials. Numbers we are looking at are expended through June 30, 2006)*

11) Where are we with all-weather field at Roseville High School? *(One day behind, not 100% completed, but able to use for practice)*

12) Day of completion for Roseville High School fields? *(October 3, 2006)*

Set Scope Of Audit

Steve Wescoatt, of Perry Smith LLP (an independent accounting firm), explained that Proposition 39 imposed requirements of the committee to review a performance audit to assure that bond proceeds are only spent on items specified in the bond. The scope of the audit is to be determined by the committee. Last year approximately \$9.6 million (\$8.2 million reimbursed, \$2.7 million spent but not reimbursed), 60 expenditures were checked using random samples to cover all projects. After discussing options with Steve Wescoatt, a MOTION was made by Jack Duran and seconded by Sylvia Besana to have Perry-Smith sample 60 expenditures with a minimum expenditure of the item reviewed to be \$1,000 (to coincide with the district's annual audit). Cost would be \$10,000. The MOTION carried 7-0.

After reviewing the completed review by Perry-Smith, LLC (approximately in mid-November), the committee will then report the findings to the Board of Trustees in February of 2007.

Next Meeting Date - The next meeting will be at 7:00 p.m. on Wednesday, November 29, 2006.

Meeting Adjourned – Hearing no further business, Sandy Santiago adjourned the meeting at 6:53 p.m. to begin tour of projects at Antelope High School.

Tour of Bond Projects – After adjournment, the committee toured Antelope High School to physically see the status of the project.